

NORTH DAKOTA WINTER SHOW

MARKET AT THE ARMORY



FRIDAY & SATURDAY

MARCH 10, 2023 ~ 1 PM - 7 PM

MARCH 11, 2023 ~ 10 AM - 6 PM



2023

NDWS MARKET

At the Armory

Dear Exhibitor,

The North Dakota Winter Show is looking forward to another successful year, at the 86th Annual North Dakota Winter Show, in Valley City, ND! If you have any questions, please feel free to contact our office @ 701-845-1401, or email ndws@northdakotawintershow.com.

- DATES/HOURS:** Friday March 10th 1pm -7 pm, & Saturday March 11th 10am-6pm.
- PLACE:** National Guard Armory 747 7th St SE Valley City, ND 58072
- SET-UP HOURS:** Move-in period is 9am to 1pm on Friday, March 10th
- MOVE-OUT:** A three hour move-out period has been scheduled from 6pm to 9pm Saturday, March 11th. All merchandise **MUST** be out of the building between these times. Anyone that closes earlier than the scheduled time will not be guaranteed a spot for 2023.
- SHOW** Articles are to be sold with the exhibit remaining interesting throughout the show and **must be left until check-out time**. We are not responsible for any lost, stolen, or damaged articles.
- GUIDELINES:** **THIS IS A JURIED SHOW** Pictures, (no more than 3) are required of your complete product with your name on back. **NO PETS ARE ALLOWED. FOOD SAMPLES FROM COMMERCIAL KITCHENS ONLY.**
- BOOTH** Booth assignments will be made by the NDWS Management.
- LIABILITY & INSURANCE:** Each exhibitor will be required to provide a Certificate of Insurance, (proof of insurance). **Your Certificate of Insurance DOES NOT carry over year to year. EVERYONE must provide a new certificate each year.** This Insurance Certificate must be on file in our office prior to **February 15th, 2023**. This can be done easily by contacting your business insurance company or you homeowners' insurance company. (There may be a very minimal fee). If you have questions regarding this, please contact our office at 701-845-1401.

LOADING/ UNLOADING: West side doors of National Guard Armory 747 7th St SE Valley City, ND 58072(across the street from the East entrance of the NDWS Building)

ELECTRICAL HOOK UPS: Electricity is available for an additional fee of \$25. **You must provide your own extension cord.**

Concessions: NDWS will have concessions available for vendors and patrons on Saturday during Market hours.

ND Tax Department states that all exhibitors should be charging sales tax and Valley City sales tax (total 7.5 %) for items sold at the show. Noncompliance with ND Tax Laws may be grounds for cancellation of space and/or denial of renewal.

Return * * * * * Return

* * * Please fill out form and return with payment as well as pictures of your booth/product
NO LATER THAN February 12th, 2023 to:

2023 NDWS Market at The Armory

NAME _____ ND SALES TAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ E-MAIL ADDRESS _____

NUMBER OF PICTURES ENCLOSED _____ TYPE OF EXHIBIT _____

ELECTRICITY: YES _____ NO _____

(Additional fee for electricity is \$25.00)

8 X 10 BOOTH AT \$100.00

(booth includes 1 table and 1 chair) \$ _____

NUMBER OF EXTRA TABLES @ \$10.00 PER TABLE _____ \$ _____

NUMBER OF EXTRA CHAIRS @2.00 PER CHAIR _____ \$ _____

Electricity @ \$25.00 \$ _____

TOTAL ENCLOSED: \$ _____

Make check payable to NDWS and send to: NDWS ~Po Box 846 ~ Valley City, ND 58072

Contact: North Dakota Winter Show office @ (701) 845-1401 or email ndws@northdakotawintershow.com

CHECK OUT OUR WEBSITE: www.northdakotawintershow.com